Dominique Moorley

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# Objective

To obtain a position in a working environment, where I can add value to the organization and where my skills are valued and can be beneficial to the organization

# Education

## Associates Degree | 2015-present | TTHTI (TRINIDAD & Tobago Hospitality & Tourism Institute)

* Associates Degree in Hospitality Management

## CXC o’levels | 2009-2014 | Providence girl’s catholic school

* Mathematics
* English A
* English B
* Principles of Business
* Principles of Accounts
* Food & Nutrition
* Information Technology

# Skills & Abilities

* Quick learning
* Reliability
* Determination
* Effective listening skills
* Teamwork skills
* Multi-Tasking
* Accounting – trained in preparing and analyzing balance sheets and financial statements.
* Computer – experienced in using word processing software, comfortable with Internet environments.
* Communication and Interpersonal – demonstrate sound oral and writing skills, interact well with people.

# Experience

## Cashier | East side bakers- bob’s on marli stret café & Variety store

* My duties included cashing customers’ items and assisting counter attendants with spare time.

## cashier | francis fashion shoe locker

* My duties included cashing customers’ items.

**sales clerk | anton’s gold rush**

* My duties included attending to customers and pushing sales.

**Program Coordinator | Nadella riley of Create Future Good**

* My duties included Setting up work area for children, helped the children with their work, helped children to understand pollution and its effects, presented activities to the children, and assisted other coordinators.